

Date of issue: Tuesday, 3 October 2017

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| MEETING: | AUDIT AND CORPORATE GOVERNANCE COMMITTEE (Councillors Chaudhry (Chair), Chohan (Vice Chair), Brooker, Amarpreet Dhaliwal, Sadiq, Swindlehurst and Usmani) CO-OPTED INDEPENDENT MEMBERS: Ronald Roberts, Alan Sunderland and Iqbal Zafar PARISH COUNCIL MEMBERS: Parish Councillor Raymond Jackson (Colnbrook with Poyle) Parish Councillor Harjinder Gahir (Wexham Court) INDEPENDENT PERSON Dr Louis Lee |
| DATE AND TIME: | WEDNESDAY, 11TH OCTOBER, 2017 AT 6.30 PM |
| VENUE: | VENUS SUITE 2, ST MARTINS PLACE, 51 BATH ROAD, SLOUGH, BERKSHIRE, SL1 3UF |
| DEMOCRATIC SERVICES OFFICER: (for all enquiries) | SHABANA KAUSER 01753 787503 |

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



ROGER PARKIN
Interim Chief Executive

AGENDA
ITEM

REPORT TITLE

PAGE

WARD

AGENDA

PART I

Apologies for absence.

1. Declarations of Interest

All Members who believe they have a Disclosable Pecuniary or other Pecuniary or non pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 3 paragraphs 3.25 – 3.27 of the Councillors' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 3.28 of the Code.

The Chair will ask Members to confirm that they do not have a declarable interest. All Members making a declaration will be required to complete a Declaration of Interests at Meetings form detailing the nature of their interest.

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| 2. | Minutes of the Last Meeting held on 26th July 2017 | 1 - 8 | |
| 3. | Schedule of Activity - Whistleblowing Complaints | 9 - 12 | All |
| 4. | Schedule of Activity - Code of Conduct | 13 - 16 | All |
| 5. | Revised Councillors' Code of Conduct | 17 - 86 | All |
| 6. | Settlement Agreements | 87 - 90 | All |
| 7. | Financial Statements 2016/17 | TO FOLLOW | All |
| 8. | Internal Audit Progress Report - Quarter 2 2017/18 | 91 - 108 | All |
| 9. | Audit & Risk Management Update - Quarter 2 2017/18 | 109 - 132 | All |
| 10. | Update on Financial Procedure Rules | 133 - 186 | All |
| 11. | Corporate Fraud - Quarter 2 2017/18 Update | 187 - 190 | All |
| 12. | Members Attendance Record 2017/18 | 191 - 192 | All |
| 13. | Date of Next Meeting - 14th December 2017 | | |

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Please contact the Democratic Services Officer shown above for further details.

The Council allows the filming, recording and photographing at its meetings that are open to the public. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings. Anyone proposing to film, record or take photographs of a meeting is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.